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CATALYST CLUB GUIDELINES

1. Membership includes all women who are full-time permanent employees and wives (or widows) of full-time permanent or retired employees of the Chemistry Department.
2. All new members will be contacted by phone, personal visit, or with a note, as soon as information is received of their arrival.
3. The Fall and Winter Socials include partners. Regular meetings held during the school year generally are the first Thursday at 7:30 pm. Members will be invited by mail, e-mail, or telephone.
4. Dues are \$5.00 per year. Separate tax- deductible contributions will be accepted to support the Catalyst Award, given to the outstanding female continuing chemistry or biochemistry major.
5. The officers of this auxiliary include a president, vice president, and secretary- treasurer. The president's duties are to schedule the year's meetings and preside at them, and to ensure that invitations are sent. The vice president's duties are to assist the president, and to print the membership booklet. The duties of the secretary-treasurer are to collect the dues, keep a financial record, and to record events and attendance at meetings.
6. The current presidency will meet during April to select a new vice-president and secretary. The president will contact those selected. The current vice president will become the president the next year. The new presidency will be introduced at the May installation dinner.

CATALYST CALENDAR 2002-2003 (Including Chemistry Department Events)

September 21 - Department Fall Picnic

**November 1 6:30 pm (Friday)
Fall Social with partners at Prestwich Farms
(289 E 1300 South Orem)
Jolynn Fleming, Dorothy Siebert, Suzette Asplund**

**December 5 7:30 pm (Thursday)
Christmas Meeting at Vernon's
1680 N 1550 E, Provo
Fern Vernon, Pat Owen, Jane Dalley**

**January 2003
College Dinner**

**February 7 6:30 pm (Friday)
Winter Social with partners,
place TBA
Michelle Linford, Kathryn Shirts, Veronique
Willardson, Brooke Sevey, Ranae Ott**

**March 6, 2003 (Thursday)
Time and Place: TBA
Anita Wooley, Unie Kuchar, Susan Lee**

**April 2003
Y Chem Banquet and Scholarship Awards**

**May 8 6:30 pm (Thursday)
Installation Supper at Woodfields
1472 E 700 S, Provo
Julie Woodfield, Judi Hansen, Shannon Woolley**

THE CATALYST CLUB

A catalyst is something that speeds up a reaction without itself being permanently changed. The purpose of the Catalyst Club is to stimulate friendship and association among the members and partners of the Department of Chemistry and Biochemistry at Brigham Young University.

2002-2003 OFFICERS

President:	Julie Woodfield
Vice President:	Judi Hansen
Secretary-Treasurer:	Shannon Woolley